Annual Renewal of Infant Mental Health Endorsement

Renewal Requirements: (Form available at [www.ecmhva.org](http://www.ecmhva.org) on the Endorsement Page)

1. **On-going membership in VAIMH.** To renew your VAIMH membership, please go to the Virginia Association for Infant Mental Health page of [www.ecmhva.org](http://www.ecmhva.org) to download and print the VAIMH application form and submit as directed on the form.

2. **15 clock hours of training** related to *culturally-sensitive, relationship-focused practice promoting infant mental health.*

   **Please Note:** If you are a provider of reflective supervision/consultation (RSC) to other endorsement applicants, a minimum of 3 hours of the 15 hours of specialized in-service training must be related to the provision of Reflective Supervision Consultation.

   **Documentation required includes the following:**
   - Title of Training:
   - Name of Trainer:
   - Location of Training:
   - Sponsor of Training:
   - Date(s):
   - Number of Hours:
   - Notes: (Please describe here a description of the training, what you learned, how you have applied it and provide example(s))

3. Professionals who have earned endorsement at Level II, Level III, or Level IV-C will be required to participate in a **minimum of 12 hours of reflective supervision/consultation (RSC) annually**, in order to renew/maintain endorsement status. The only exceptions are for those who have been endorsed at Level I and for those endorsed as an Infant Mental Health Mentor – Level IVC) for at least three years.

   **Documentation of Reflective Supervision Consultation** you have received **specific to culturally sensitive, relationship-focused practice promoting infant mental health** is required as follows:
   - Name of Reflective Supervisor/Consultant:
   - Agency or Office Where Supervision/Consultation Occurred:
   - Frequency:
   - Dates:
   - Total Number of Hours:
   - Group or Individual:
   - Narrative: (Please describe here a description of the supervision, what you learned, how you have applied it and provide example(s))
**How to Document Requirements:** Please use the *VAIMH Endorsment Annual Renewal Form*

**Where to Send the Completed Renewal Form:**

Submit the Endorsement Renewal form to Bonnie Grifa, State Early Childhood Mental Health Coordinator/Endorsement Coordinator by:

1. Scanning and emailing as an attachment to bgrifa@vcu.edu

   OR

2. Mailing to: Bonnie Grifa, 458 Supplejack Court, Chesapeake, VA. 23320

**Renewal Due Date:** June 30\(^{th}\) each year

**Cost to Renew Endorsement:**

At the current time, there is no fee for the annual Endorsement renewal.

Please email Bonnie Grifa @ bgrifa@vcu.edu if you have any questions.